

September 2017

Dear Student

The 16-19 Bursary Fund

If you are aged between 16 - 19 years and considering applying for the Sixth Form but think you might struggle with costs for education, including travel costs, you may be eligible for a 16-19 Bursary Fund. Bursaries are Government funds made available to target the most disadvantaged students, for whom financial difficulties present a serious obstacle to participation in education.

Bursaries of up to £1,200 are available to students who are currently in receipt of Free School Meals, or have been whilst at High School, as well as students in care or living independently.

These Bursaries are paid directly to the student at the end of the each half-term and are subject to attendance and compliance with the standards of behaviour and effort as agreed at the start of your learning programme and detailed in the Sixth Form Student Planner.

This year, students who have a total household income of between £16,190 and £25,000 can apply for a discretionary bursary for specific educational purposes up to a maximum of £750.

Household income must be evidenced by receipt of benefit and/or P60, Tax Credit Award, Notice or evidence of self-employment income. All evidence of household income will be held in strict confidence.

Payments will be made in respect of costs related to staying on in education and can be claimed via a claim form and supported by receipts. Costs may include: transport, catering allowance, books and equipment including the cost of the Sixth Form planner, educational trips, ICT equipment. Payments are subject to review by the headteacher, head of sixth form and school bursar.

If you think you are eligible for either of these Bursary please complete the Bursary application form, which is available from the Sixth Form office or the school website. Applications should be received by the 30 September 2017.

To view your eligibility and conditions of the funding, please refer to our Bursary Policy on the Sixth Form information section of our school website, www.sjfchs.org.uk.

Application forms and claim forms are available to download from the website.

If you have any questions please contact the Finance Office or the Sixth Form Office.

Yours sincerely

A Joy
Head of Sixth Form- St John Fisher