

School Protocols

Rationale

Saint John Fisher is a large, crowded school with room usage at, or approaching, 100% for general teaching rooms and limited facilities for pupils in terms of social space and eating facilities. As a consequence rooms are intensively used by more than one teacher, although each room is a designated base for a subject specialist, and pupils are to be found eating and drinking across the school. The purpose of these protocols is to demonstrate to pupils that we value the fabric of the school, provide a pleasant teaching and learning environment in the classroom and also develop pupils' respect for their environment by reducing the amount of litter in and around the school.

Classroom Protocols

- Ensure all classroom furniture is arranged appropriately at the end of the lesson (and chairs placed on tables at the end of the day).
- Ensure pupils are wearing their uniform correctly at the start and end of the lesson.
- Visually check all computers in the room to ensure they are functioning.
- Ensure whiteboards are left clean of work for the next teacher to use.
- Teacher desks and/or surfaces to be left free of 'clutter' to enable peripatetic teachers to use them.
- Ensure remote control for smart board, whiteboard pens and duster are accessible in the classroom.
- Ask pupils to pick up any litter at the end of the lesson (and at the beginning of period 4).
- Ensure resources and teaching materials in the room are stored in an appropriate manner that supports the learning environment.
- Ensure classroom displays are maintained.