



St John Fisher Catholic High School

EDUCATING FOR LIFE

HOOKSTONE DRIVE – HARROGATE – HG2 8PT

Head Teacher: Mr P Brockwell B.Ed

Telephone: (01423) 887254 Fax: (01423) 881056 Website: www.sjfchs.org.uk

Email: office@sjfchs.org.uk

Dear Parent/ Carer

June 2019

RE: Year 10 Trip to Sorrento, Italy 2019

I am writing to update you with a few details regarding the upcoming Year 10 Geography trip to Sorrento, Italy.

Parents Meeting

The parents meeting takes place in the sixth form dining room at 6.00pm on Tuesday 18th June 2019. The meeting should last for 30 – 40 minutes and there will be information provided about the itinerary of the trip and an opportunity to discuss any medical information regarding your son or daughter.

Passports

Please could your son or daughter bring their **passport** and **EHIC** card to Mrs Ball in the admin office before **Friday 7th June 2019** so that I can complete the necessary paperwork and documentation required for an international school trip. Passports and EHIC cards will be stored securely at school until our departure. If your son or daughter does not have a valid EHIC card, please can I ask that you apply for one as soon as possible. The cost of this is free.

Consent Forms

Please can I request that all parents complete and return the attached form before **Friday 7th June 2019**, giving permission for me to securely submit student details and passport information to our tour company and relevant parties associated with the organisation of the trip. This will enable all necessary paperwork to be completed during and prior to our trips departure. Please also hand this to Mrs Ball in the admin office.

Dietary Requirements and Medical information

Please complete the attached form, indicating if your child has any dietary requirements or medical issues that staff should be aware of. Any medication that students will require on the trip should be recorded on the attached form. Whilst on the trip, medication should be handed to staff in a clear plastic bag with dosage instructions clearly labelled.

If you are unable to attend the meeting on the 18th June, please do drop me an email and let me know and I will forward onto you a copy of the information by email. My email address is rchatte@sjfchs.org.uk

Yours sincerely

Mr Robert Chatten
Teacher of Geography





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CONSENT FORMS FOR YEAR 10 TRIP TO SORRENTO 2019 (Please complete by Friday 7th June 2019)

Name of Student: _____

Form: _____

Data Protection Consent (please tick)

- I give permission for my child's details and passport information to be securely shared with the Tour Company and relevant parties associated with the organisation of the trip.
- I **DO NOT** give permission for my child's details and passport information being shared with the Tour Company and relevant parties associated with the organisation of the trip. This may result in my child not being able to participate in the trip.

Photograph Consent (please tick)

During the school trip to Sorrento, we would like to provide parents with regular updates and photos about the activities students have been taking part in during the day. We will do this through the St John Fisher School Facebook Page. We may also take photos that will be used to promote the trip in future years.

- I give permission for my child to be included in photos of the Sorrento trip 2019. These photos may be used for St John Fisher's social media pages and future promotional material for the school or trip.
- I **DO NOT** give permissions for my child to be included in photos of the Sorrento trip 2019.

Dietary Requirements (please tick)

- My child does not have any dietary requirements.
- My child has special dietary requirements. These are stated below:

Medical Information (Please tick)

- My Child **DOES NOT** have any medical information that staff should be aware of and school medical consent forms are up to date.
- My Child **DOES** have medical information or takes medication that staff should be aware of. The details of this are stated below:

Signed: _____

Date: _____





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